

**OPEN ARCHITECTURAL DESIGN COMPETITION  
For the Design of the HEAD OFFICE of**

**Bangladesh Energy Regulatory Commission (BERC)**



In association with Institute of Architects (IAB)





Open Architectural Design Competition for the design of Office Building for Bangladesh Energy Regulatory Commission at Plot F-4C, Agargaon, Sher-E-Bangla Nagar, Dhaka.

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## **1. INTRODUCTION**

Being one of the fastest growing economies in the world Bangladesh is expanding its infrastructures, industrial productions and service sectors. A huge and increasing demand of energy has been fuelled by this sustained economic growth. The energy security is very important for the sustainable development of the country and future economic growth, but Bangladesh has very limited energy recourses and the utilization of energy resources in sustainable manner is vital for us. In this regard Bangladesh Energy Regulatory Commission (BERC) has been playing the critical role for regulating energy sectors in Bangladesh.

For its growing responsibilities for the national development, BERC needs its own campus for future expansion and has been allocated a plot in the Agargaon administrative zone of Sher-E-Bangla Nagar, Dhaka to build the head office. The proposed head office for BERC is expected to be an architectural reference in designing sustainable and energy efficient building in Bangladesh. In this regard BERC in association with IAB is inviting our talented architects to propose an innovative design of its office to be selected through a competitive process

## **2. ABOUT BERC**

Bangladesh Energy Regulatory Commission Act, 2003 was enacted on 13<sup>th</sup> March 2003 and came into effect on 24<sup>th</sup> April 2004. The Commission has been established to create an atmosphere conducive to private investment in generation of electricity and transmission, transportation and marketing of gas resources and petroleum products, to ensure transparency in the management, operation and tariff determination in these sectors; to protect consumers' interest and to promote the competitive market.

## **3. CORPORATE VISION AND PHILOSOPHY**

### **3.1 VISION**

To establish Bangladesh Energy Regulatory Commission as a world class organization to ensure justice and good governance in Energy Sector by 2030.

### **3.2 MISSION**

- To promote equal opportunities for public and private investment;
- To ensure justice through dispute settlement;



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- To protect consumers' interest in energy sector;
- To ensure good governance in energy sector;
- To fix up reasonable tariff in energy sector;
- To issue licenses among the government and private agencies dealing with energy business;
- To ensure efficiencies in energy sector;
- To develop competitive market for energy sector;

### 3.3 MANDATES

The Bangladesh Energy Regulatory Commission has its inherent characteristics of independence, neutrality and regulatory. To create an atmosphere conducive to private investment in the generation of electricity, and transmission, transportation and marketing of gas resources and petroleum products, to ensure transparency in the management, operation and tariff determination in these sectors; to protect consumers' interest and to promote the creation of a competitive market;

### 3.4 STRATEGIC GOALS

- To make sure Annual Work Plan for every employee;
- To make out Annual Performance Agreement between supervisor and subordinate at beginning of every fiscal year;
- To fix up training schedule to improve employees' efficiencies;
- To fix up Key Performance Indicator for evaluation of employee's performance;
- To digitize all operations in BERC.

## 4. PROJECT BRIEF

**Design of Multistoried Building for Head office of BERC at Plot No. F-4-C, Agargaon, Sher-E-Bangla Nagar, Dhaka.**

Bangladesh Energy Regulatory (BERC) is going to construct its head office building at Plot F-4-C, Sher-E-Bangla Nagar, Dhaka, having a land area of 0.245 acres. The building is intended to be designed as a green building in terms of energy efficiency and certified with highest rating from any international certifying agency. Architects along with other professionals would design the building considering the universal principles of green building design and later cooperate to get certification.



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Bangladesh is home of many progressive architectural marvels designed by world renowned architects which influences next generations of professionals designing buildings for many years. Our glorious history and heritage also played significant role in culminating design thoughts incorporating local context. Architectural philosophy has been continuously evolving with socio cultural and technological changes everywhere and this evolution creates opportunities aspiring for new thoughts regarding architectural expression of form and space. Thus, the building should not be merely a built form rather inspire people to think of new possibilities beyond boundaries. A building has diverse potentials to be explored. Recent technological achievements have given immense possibilities to think beyond conventions regarding structural flexibility, utility of space, circulation, formal expression, building environment, energy consumption, etc.

As located at the heart of new administrative zone of Sher-e- Bangla Nagar the building should be unique and recognizable incorporating contemporary architectural expression as well as relevant with local climatic and cultural context.

All the designs should be according to the Bangladesh National Building Code (BNBC) and latest RAJUK approval Rules. As per civil aviation clearance the height of the building will be treated. The design of the Complete Structure is subject to getting approval from RAJUK and all other clearances from other utilities/authorities. BERC will be responsible for getting the approval from RAJUK and all other clearance from respective utilities/authorities taking necessary help from the consultants.

## **5. COMPETITION ASSIGNMENT & DESIGN GUIDELINES**

This chapter discusses the major principles and requirements that should serve as guidelines in designing the building. Among other things, it deals with the messages that the building should convey, the feelings it should arouse, and the activities it should encourage.

### **5.1 CONCEIVING THE BUILDING:**

The contemporary and unique design thoughts would give the building an identity in respect to the surrounding urban fabric. The outdoor spaces and adjacent water body would be considered as the integral part of design. The design would convey the sense of belonging to the occupants and people around.

**5.2 SPATIAL QUALITY:** Strategies, policies, design, effective creation and use of spaces would enhance the spatial quality of work place.

**5.3 FUNCTIONALITY:** The functionality of spaces is the prime concern of design to meet the diverse needs of building occupants.



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**5.4 QUALITY OF WORKING ENVIRONMENT:** Thermal comfort, access and views to nature, sensory changes, color, noise control, air quality, interactions, etc would be considered in design to improve works place environment.

**5.5 INTEGRATION OF TECHNOLOGY :** The constant change in technology has put new challenges in building design. Adaptation with new technology is imperative in building system design, construction process and operation nowadays which enhance the building performances.

**5.6 SUSTAINABILITY:** The proposed design should comply with principles of sustainable design in terms of social, economic and ecological sustainability.

**5.7 OPERATION AND MAINTENANCE:** The designing of building service systems must be taken into account for smooth operation and easy maintenance to decrease installation cost as well as running cost.

**5.8 CIRCULATION, ORIENTATION AND GUIDANCE:** The spaces and form should be designed in accordance with circulation and surroundings to give people proper orientation and accessibility for easy and comfortable movement.

## **6. REQUIREMENTS**

### **6.1 GENERAL FACILITIES AND REQUIREMENTS**

- **AIR CONDITIONING SYSTEM:** Appropriate air-conditioning system shall be provided along with spaces for required equipments.
- **VERTICAL CIRCULATION:** Combination of lift and staircases, Number & capacity of the lifts should be as per BNBC.
- **SECURITY AND SAFETY:** Latest available security system will be considered. To ensure health and fire safety International standards for safety will be adopted.





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- **BUILDING AUTMATION SYSTEM:** For smooth operation and maintenance Building automation system should be included in design.
- **ENERGY CERTIFICATION:** The building has to be certified as the highest graded energy efficient building by any international energy rating institution.
- **BUILDING ENTRANCE:** The entry lobby will be spacious and inviting in expression to public.
- **RENEWABLE ENERGY:** Renewable Energy systems should be integrated in building design to increase energy efficiency.

## **7. COMPETITION AREA**

### **7.1 THE SITE**

The site is located at the administrative area of Sher-e-Bangla Nagar, Dhaka. There is a lake on the West side of the plot and the adjacent road on the North side is connected with Shahid Sahabuddin Road.

**Address: Plot # F-4-C, Sher- E- Bangla Nagar, Dhaka. (Agargaon Administrative Area)**



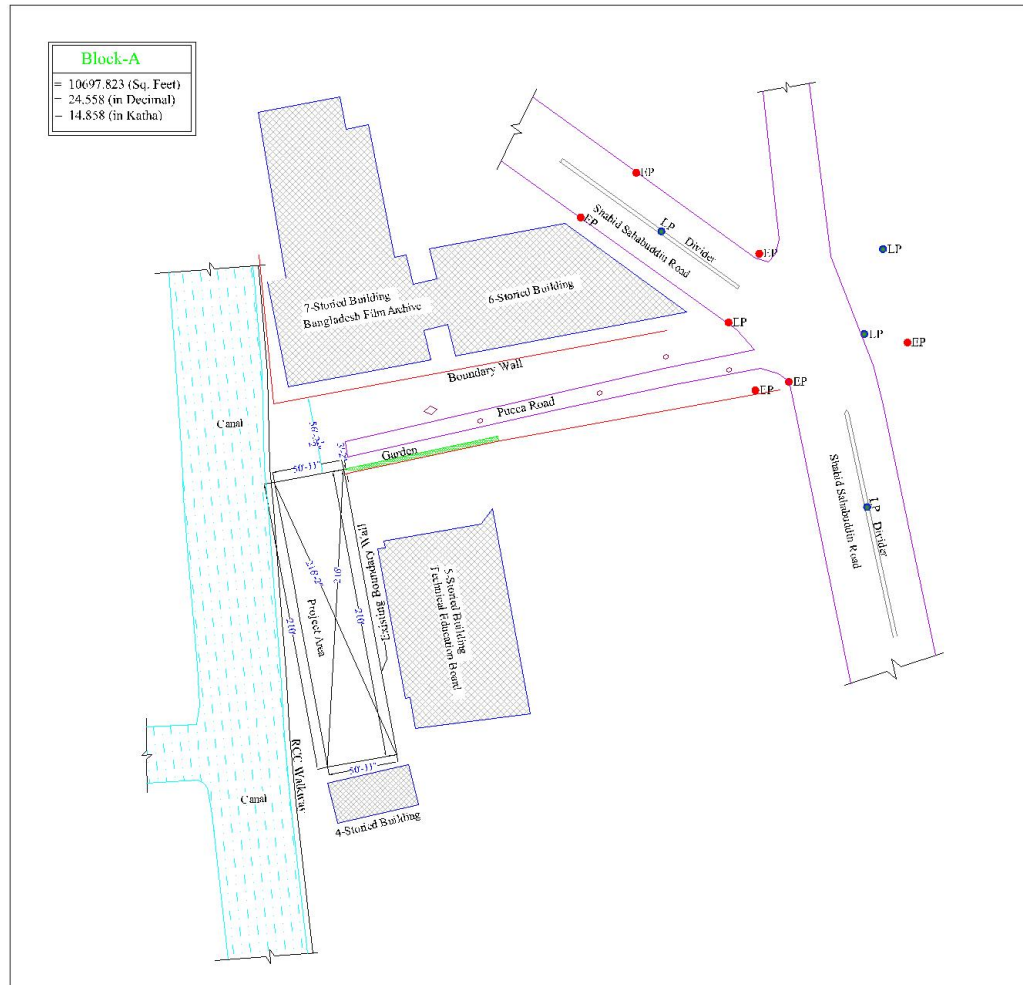
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GOOGLE MAP OF SITE SURROUNDING



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Digital Survey Map provided by the BERC



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## 7.2 COMPETITION AREA BOUNDARIES

**Occupancy Type : F1**

Land Area : 0.245 acre / 10672.2 sq. ft / 991.48 sq.m as per allotment paper.

Front Road width : 60 Feet as per allotment paper

FAR : 6.5 as per Imarat Nirman Bidhimala, 2008 [as per Bidhi 51(15)].

MGC : 55%

Podium : Not Applicable

Height limit : 150 ft.

Floor to Floor Height: 3350 mm [Minimum]

## 8. COMPETITION RULES

### 8.1 AIM

The main aim of the competition is to select the Architectural Consultants who can develop the detailed architectural and Allied design related services. The Building will be sustainable, green design integrates materials and methods that promote environmental quality and social benefit through the design, construction, and maintenance of the built environment. Sustainable design principles affect all phases of project development, from design and construction to operations and maintenance. For optimum results, sustainability should be clearly articulated as a guiding principle and incorporated into the project through a holistic approach.

- The design should respond to the local climatic and ecological context by incorporating water-saving methods and rainwater harvesting, as well as improving indoor air quality and harvesting the benefits of natural light.
- Sound pollution prevention.
- Energy-efficient lighting methods should be considered for all aspects of the design.
- Strategic plantation outside should be incorporated to maximize summer cooling.
- Around the building, landscaping should take full advantage of indigenous plants to provide interest and beauty. Any selected plants must be native to the locality and able to thrive in the natural precipitation levels, making irrigation minimal.



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- The building should aim to have a positive impact on the environment, employees and visitors, but also on nature and overall well-being.

## 8.2 ORGANIZER

The competition has been organized by Bangladesh Energy Regulatory Commission (BERC) in association with IAB (Institute of Architects Bangladesh)

## 8.3 ELIGIBILITY TO COMPETE

- The Eligibility of the Architect (Team Leader) will be according to Guidelines of the “Imarat Nirman Bidhimala, 2008”.
- Every participant should be an architect and a representative of an architectural consultancy firm.
- Every participant should have up to date of IAB membership fees.

## 8.4 COMPETITION PROCESS

- This is an open architectural design competition, which will highlight outstanding in terms of idea, sustainable and most innovative solution.
- One registered participant can submit only one proposal.
- All Submissions shall be vetted for eligibility and strict adherence with all Competition Rules and Criteria as defined herein or in any competition brief.
- For the definition of Architect & Architectural Consultant, definition 1.13 & 1.14 of the IAB Constitution shall apply.
- Participants will submit their ‘list of association’ (if any).
- Participants must submit a Declaration form.
- “Design Architect(s)” means a single Team Leader or a combination of a Team Leader with other Design Architect(s). This combination can’t be changed for this competition and must clear their membership dues.
- IAB Membership dues of the other “Design Architect(s)” must be paid. Otherwise, their names shall not be announced, published, or printed in the Certificate.
- Only the name of the “Design Architect(s)” will be printed in the Certificate.
- “Other Team Members” name will only be published in the exhibition and publication.
- If required other team members list can be resubmitted (modified/revised) along with design submission.
- A **Memorandum of Understanding (MOU)** should be submitted along with the Declaration form for the case of joint venture, with company to company or with company to person for the eligibility or any other purpose.
- A list of Eligible Entrants will be published.
- Participants will submit a preliminary estimated cost of superstructure following the PWD Rate schedule 2014/Plinth Area Rate (PLAR).



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## 8.5 DISQUALIFICATION

An entry or entrant will be disqualified if:

- They do not comply with the Eligibility Requirements.
- They do not comply with the Entry Requirements.
- Incomplete and wrong Declaration form.
- IAB Membership dues of the Team Leader must be paid up-to-date. Otherwise, the team will be disqualified.
- The entry is received after the lodgment deadline.
- The entrant improperly attempts to influence the decision of the Jury.
- The entrant has communicated directly with any member of the Jury, employee involved in the competition, or any coordinator or advisors engaged by the IAB/THE CLIENT for the Purposes of the competition.
- Any name, sign or symbol on drawings, model or any submittal that helps to trace the participant will disqualify the entry.
- Any resemblance to design which IAB or jurors find it partly a copy from another project.
- If the proposed design does not fulfill the general requirements of the project.
- Any person related to the competition process such as jurors, committee members, organizers from IAB or competition director or their personal firms or their subordinate firms or their developer company cannot participate in this competition.

## 8.6 LEGAL AND REGULATORY PRINCIPLES

Entry in this competition implies agreement by the Organizer (IAB and BERC), the Jury and the candidates to abide by the terms of the competition regulations, specifications and program, and the replies given to Entrants' queries. Submission of an entry constitutes acceptance of the decisions of the Jury and the decision of BERC and IAB, which shall be final. The Commissioning Organization undertakes to follow an impartial procedure for the selection of candidates. No appeal shall be admitted. By participating in the competition, candidates confirm their acceptance of these regulations, specifications and program, and affirm that they are acquainted with and will strictly abide by the Timetable for the successive stages.

## 8.7 COPYRIGHT & RIGHT OF USE

Entrants retain copyright to their entries but will give IAB and BERC a perpetual, royalty-free license to use their entries for the following: Informing and consulting the community through an exhibition. Documenting the competitive process for internal reporting, public notification; and Inclusion on IAB or BERC website or in any publication will be prepared by the IAB on the competition process and outcomes.



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### **8.8 ANONYMITY**

- Anonymity must be observed until the jury has reached its opinion or decision.
- The anonymity of the entrants is to be ensured. All submitted competition materials must be stripped of all information about the submitting Architect, his/her firm and team members.
- Digital material should also be untraceable.
- Revealing the identity of any entrant in any form lead to the disqualification of the submission.

### **9. AWARDS TO COMPETITORS**

There shall be three prizes for the First, Second and Third Prize Winners and shall be prizes for special mentions (jurors will decide if any, maximum six entries).

The prizes shall be:

<b>First Prize</b>	<b>: Tk 10, 00,000.00 (Taka Ten Lakh Only) &amp; Certificate,</b>
<b>Second Prize</b>	<b>: Tk 7, 00,000.00 (Taka Seven Lakh Only) &amp; Certificate,</b>
<b>Third Prize</b>	<b>: Tk 5, 00,000.00 (Taka Five Lakh Only) &amp; Certificate,</b>
<b>Special mention (Ten Nos.)</b>	<b>: Tk 1, 50,000.00 (One Lakh Fifty thousand only) &amp; Certificate for each.</b>

### **10. TERMS AND CONDITIONS**

- The Architectural Firm (consists of Architects & Associate Engineers) winning the First Prize shall be formally appointed by BERC for the comprehensive consultancy services including Architectural, Structural, Electrical & Mechanical and Plumbing design services with top supervision by the Client based on pre-declared fees as per the Standard Agreement & Scale of Professional Fees of IAB which is mentioned below. If the first prize winner cannot be appointed for any valid reason under the IAB 'Code of Ethics and Professional Conduct' or the IAB Competition Regulations



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to such appointment. In such case, the Second Prize winner shall be invited. If this winner cannot be appointed for valid reason, the Third Prize winner shall be invited.

- The appointed Architect shall have to make any reasonable modification to his/her design in accordance with the recommendations of Jury.
- **The fees for Architectural, Structural, Electrical & Mechanical and Plumbing Design Consultancy services shall be 7.00% (Seven-point zero percent) of the total construction cost. This fee will be considered including AIT and excluding VAT.**
- The fee for top supervision or fulltime supervision of the project shall be negotiated during the contract with winning architect.
- It is to be noted that the final construction cost of the project shall be determined after completing the bidding process for the construction. Before that provisional construction cost of the project will be as per recent market rate which will be subject to award of construction contract.
- THE CLIENT may appoint the first prize winner for their office Interior Design of the project. Fee for this job will be fixed upon the agreement of both parties.
- If the Jury and IAB is not satisfied about the ability of the 1st prize winning architect to carry out the project, they shall, in consultation with the winner, advise the client that an established Architect/Consultant acceptable to the client be appointed in collaboration with the 1st prize winner in carrying out the work.
- Any dispute on the terms and conditions of appointment prior to signing of the Agreement shall be settled by a person nominated by IAB, if necessary, as arbitrator between the client and the winner. The decision of the Arbitrator shall be final and binding on THE CLIENT & the Winner.
- If, for any unavoidable reason, the First Party wants to cancel the competition after the entries are received, the entries shall have to be evaluated and the prize shall have to be awarded. After the evaluation, the First Party shall return all the submitted designs to the respective architects. None of the submitted designs can be executed by the First Party or any other architect appointed by the First Party. The First Party shall place an advertisement in the newspapers informing the cancellation of the competition and the newspapers shall be the ones in which the advertisement announcing the competition was published. In such case, First Party must pay the declared Prize money winner, 3 times of the amount of the First Prize.
- The design of the Complete Structure is subject to getting approval from RAJUK and all other clearance from other utilities/authorities. THE CLIENT will be responsible for getting the approval from RAJUK and all other clearance from respective utilities/authorities taking necessary help from the Consultants.
- The Consultant (which includes Architectural, Structural, Electromechanical, Sanitary & Plumbing and other necessary services) will prepare detailed drawing, design & estimate.
- THE CLIENT will engage all other specialist consultant(s) if needed, i.e. green consultant, façade consultant, lighting consultant, etc.
- THE CLIENT will engage separate Project Management Consultant for the building.





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## 11. JURY

### 11.1 JUOROR'S NAMES:

- |                                     |                          |
|-------------------------------------|--------------------------|
| 1. Professor Jamilur Reza Choudhury |                          |
| 2. Ar. Nahas Ahmed Khalil           | IAB Membership No. K-022 |
| 3. Ar. Ehsan Khan,                  | IAB Membership No. K-047 |
| 4. Ar. Nazimuddin Payel             | IAB Membership No. N-034 |
| 5. Ar. Emran Hossain                | IAB Membership No. H-147 |

### 11.2 THE JURY'S ASSIGNMENT

The Jury shall perform the following:

- Shall select the First, Second and Third best entries from among all the valid entries of the submission. The Jury will also select ten entries from the remaining valid competition entries for Special Mentions.
- Shall decide the awards within minimum possible days, in accordance with the competition rules and guidelines and submit a final report to the client with recommendations for modifications, if any, in the successful scheme.
- Shall ask the First Prize winner of the competition to satisfy the Jury and IAB that it has the resources and ability to carry out the Project in an efficient manner.

### 11.3 JUDGING CRITERIA

The entries will be judged based on the following criteria, in no particular order, and from the requirements and wishes spelled out in the brief and its appendices:

- Innovative and unique design approach.
- Quality of indoor working environment and outdoor environment.



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- Design strategies for achieving energy and water efficiency.
- Climate responsiveness of design.
- Design relevance with physical, ecological, social and cultural context.
- Economic and technical feasibility.

#### 11.4 THE JURY'S DECISION

- The jury shall be autonomous in its decisions or opinions.
- The jury's decision will be announced when it has completed its report and will be announced at the end of the jury session.
- All decisions of the Jury shall be final and binding upon IAB, THE CLIENT and the participants.
- The jury reserves the right to reject any entry lodged by a competitor which contravenes this condition.

#### 11.5 THE COMPETITION DIRECTOR

The competition director and the deputy competition director will be bound by professional secrecy and will act as a link between the competitors, IAB, THE CLIENT and the jury.

## 12. SUBMISSION

### 12.1 LANGUAGE

All submitted competition materials are to be provided in English.

### 12.2 ILLUSTRATION

- The Concept, Sketches, Plans, Elevations, Sections, Detail drawing, 3d images etc. are to be submitted as illustration.
  - Number of sheets: 2 (two)
  - Size of sheets: A1 (594mm X 841mm)



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- Format of Sheets: landscape
- Color Scheme: Black and White scheme.
- Submission must have a 50mmX50mm blank square box on the top of the right corner.
- North sign should be shown upwards.
- Site layout with scale of minimum 1:200 entrance, traffic solution and outdoor setting should be labeled.
- Schematic layout of all floor and other drawings with a scale of 1:200.
- 3D rendering / perspective should be in Black and White scheme.

### 12.3 REPORT

- A copy of a descriptive report needs to be submitted along with the illustration. This should contain abstract, narrative and FAR calculation.
- An abstract statement of not more than 150 words.
- A narrative of no more than 1500 words that describes the project, the design team's concept, the innovative strategies/aspects of the design, and relationship to the surroundings and development opportunities, environmental issues, context, sustainability consideration etc..
- Calculation of **FAR** should be included in this report.
- Area statement of the function provided in the building should be included in this report.
- This report should be within maximum 8 nos A4 paper, portrait format. Print should be in single side.
- Presentation should be in Black and White scheme.
- This Report will be submitted in a sealed A4 size envelope, **only a label 'REPORT'** and the entrants **14-digit Registration No.** will be printed on the envelope.
- Mark a 50mmX50mm blank square box on the top of the right corner of the envelope.



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#### 12.4 3D MODEL

- A 3D model should be submitted along with illustration.
- Scale of the model will be 1:200, showing the north sign upwards.
- Size of the base will be A3 (297mm x 420 mm). See Appendix-V for base.
- This model should be in single color scheme (Grey or White scheme).
- Mark a 50mmX50mm blank square box on the top of the right corner of the base.

#### 12.5 DIGITAL MATERIAL

- Entrants are to submit a CD/DVD containing all the illustrations in high resolution PDF format, naming the file 'Illustration'.
- The CD/DVD also contains the report in PDF format, naming the file 'Report'.
- The CD/DVD will be labeled **only the entrants 14-digit Registration No.**
- Mark a 50mmX50mm blank square box on the top of the right corner of the envelope of the CD/DVD.

#### 12.6 COST CALCULATION

- A preliminary construction cost of building shall be determined in accordance with the PWD Rate Schedule 2014/ Plinth Area Rate (PLAR). This cost calculation/indication will be submitted along with the illustration.
- This cost calculation will be submitted in a sealed A4 size envelope, **only a label 'COST CALCULATION' and the entrants 14-digit Registration No.** will be printed on the envelope.
- Mark a 50mmX50mm blank square box on the top of the right corner of the envelope.

#### 12.7 DECLARATION FORM

- Entrants must submit a complete and duly signed declaration form.



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- Incomplete and wrong DECLARATION FORM will be considered disqualified.
- A MoU (if applicable) must be submitted along with the Declaration form.
- Declaration Form and MoU must be submitted original.

## 12.8 SUBMISSION ADDRESS

### IAB CENTER

Plot 11, Block E, Road 7,

Sher-E-Bangla Nagar, Agargaon, Dhaka

## 12.9 QUESTIONS CONCERNING THE COMPETITION

Competitors will have the opportunity to put questions regarding the competition task e-mail in English to the Competition Director using the Queries Form. All questions and responses will be distributed to all entrants anonymously.

# 13. COMPETITION SCHEDULE

## 13.1 REGISTRATION PROCESS

- To get the Registration Form and competition brief, mail to [competition.berc.iab@gmail.com](mailto:competition.berc.iab@gmail.com) mentioning the subject: **EOI for Open Architectural Design Competition (THE CLIENT)**.
- Fill up the Registration Form with duly signed, and send back it to [competition.berc.iab@gmail.com](mailto:competition.berc.iab@gmail.com) in *PDF format*, (please write ' R-your 14 digit Registration Number ' as subject of the mail).
- Obtain a Registration Number from IAB office on dated 20-10-2018 to 01-11-2018.
- Pay the Registration fee to IAB office to get the Registration Number.
- Registration fee - Tk 3000.00 (Taka three thousand only).



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- For the queries fill-up Queries form and mail to [competition.berc.iab@gmail.com](mailto:competition.berc.iab@gmail.com) in *Doc/Docks format* (please write ' Q-your 14-digit Registration Number ' as subject of the mail).
- For the approval of Declaration form, fill-up the supplied form with duly signed and send it to Competition Director at IAB office (please use the format given).
- MoU (if any) will be submitted along with the declaration form.
- For any other correspondence please use 'R-your 14-digit Registration Number' as subject.
- **Failure of maintaining proper “subject” will not be considered official mail.**
- **Please follow the process properly, missing any step may result disqualification.**

### 13.2 COMPETITION CALENDAR

1	Advertisement in the news paper	15-10-2018
2	Registration Opens	20-10-2018
3	Registration Closes	01-11-2018
4	Last date of receiving queries	08-11-2018
5	Answering Queries and Interactive session with organizers	14-11-2018
6	Submission of Declaration Form Along with Mou [if applicable]	20-11-2018
7	Publishing list of Eligible Entrants	05-12-2018
8	<b>Design Submission</b>	09-02-2019, SATURDAY by 7:00 PM to 10:00 PM at IAB Center
9	Jury Preparation & Proceeding	12-02-2019, TUES DAY TO 14-02-2019, THURSDAY
10	Announcement of Result	End of the Jury
11	Exhibition & Award Ceremony	16.02-2019 SATURDAY TO 21-02-2019 THURSDAY Daily 2:30 PM to 10:00 PM at lab Center
12	Contract Signing	As early as possible of Announcement of result



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### 13.3 CONTACT

For any information contact:

#### **IAB CENTER**

Plot 11, Block E, Road 7, Sher-E-Bangla Nagar, Agargaon, Dhaka

Email: [competition.berc.iab@gmail.com](mailto:competition.berc.iab@gmail.com)

Phone: 02 8181181

### 13.4 PUBLICATION & EXHIBITION

There will be a publication with all the entries after the result is announced. IAB & THE CLIENT reserve the right to publish all competition entries on their own digital channels.

Entries may be exhibited anonymously during the assessment period. All publication of competition entries after the competition has ended will include the entrants' name.



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Approval of competition brief (Sign & Date)

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Secretary, BERC

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Deputy Director, BERC  
Competition Manager, BERC

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General Secretary, IAB

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Secretary, Profession, IAB

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Competition Director, IAB





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## APPENDICES

### APPENDIX-I: COMPETITION CHECKLIST

SL	Subject	Remarks	
1	Getting the Registration No from IAB office		
2	Email the properly filled Registration Form to <a href="mailto:competition.berc.iab@gmail.com">competition.berc.iab@gmail.com</a>		
3	Received Competition Documents		
4	Submit properly filled Declaration Form to Competition Director at IAB office		
5	Submit MoU (if applicable)		
6	Email query to <a href="mailto:competition.berc.iab@gmail.com">competition.berc.iab@gmail.com</a>		
7	Received response to query		
8	Submission	B&W Illustrations, two sheets in A1 page	
		Report, in A4 paper	
		3D model, in 1:200 scale, base size- A3	
		Digital Material, in CD/DVD	
		Cost Calculation, in A4 paper	



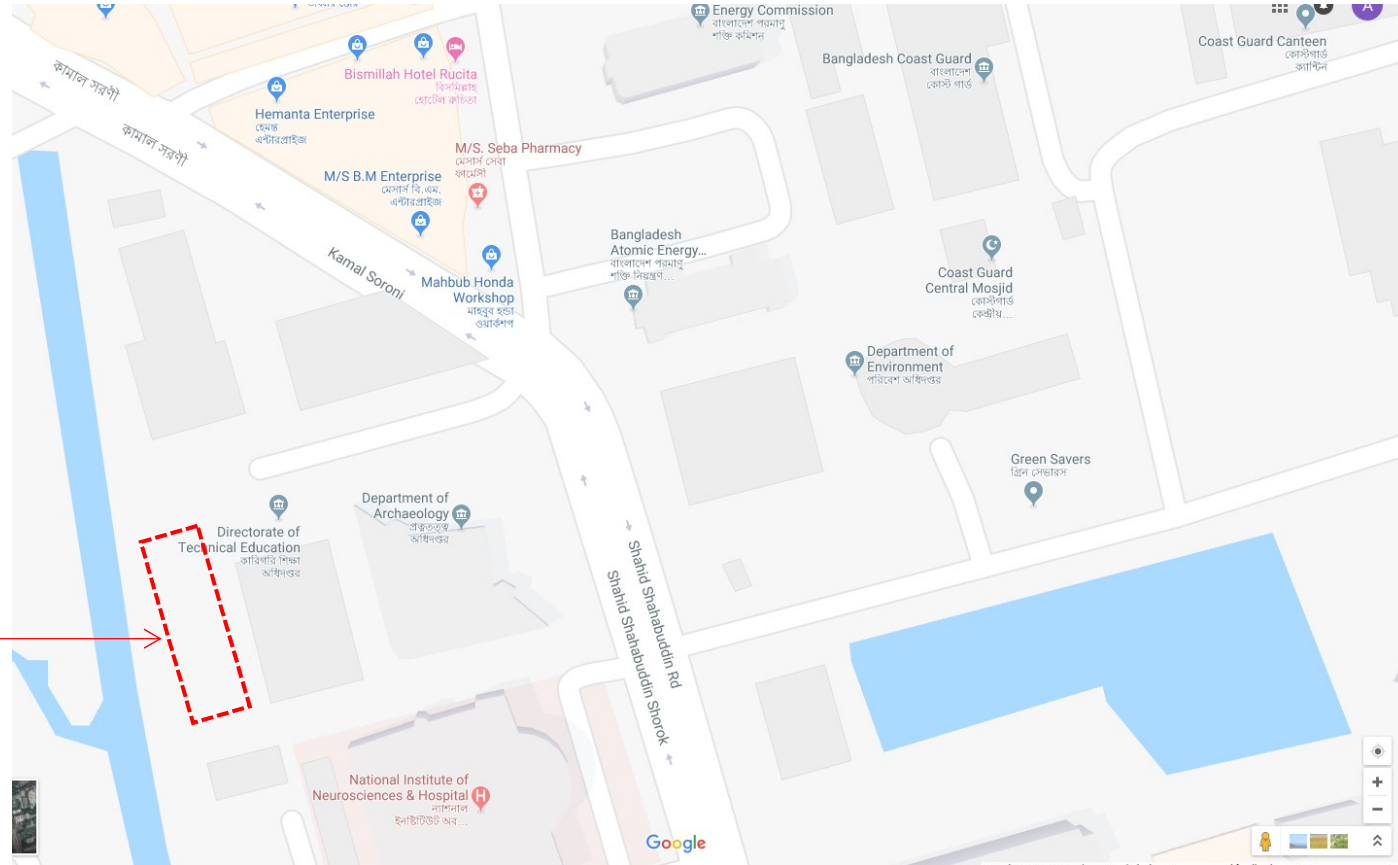
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## APPENDIX-II: ORGANIZATIONAL STRUCTURE OF THE CLIENT



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APPENDIX-III: AREA MAP



THE SITE, PLOT No-F-16-B



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## APPENDIX-IV: SITE PHOTOGRAPHS





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